

Ngai Taura Komiti Whakahaere Hui- 2/11/2011

Present: Victor Manawatu, Ihaka Tunui, Toma Mason, Dave Kohai, Chris Renwick, Maraea Teepa, Jacqui Poutu, Tanja Schutz, Tessa Bercic

Minutes taken by: Tessa Bercic

Hui Facilitated by: Tanja Schutz

Opening Karakia: Victor Manawatu

Meeting commenced: 6:10pm

Agenda

1. Audit of the financial accounts 2006-2010
2. Independent financial review of current accounts year end 2011
3. VUWSA
4. Legal representation
5. The establishment of a Constitutional Sub-Committee
6. Student Hui 9th November
7. TMA Office
8. Miscellaneous

1. Audit of the Financial accounts 2006-2011

Recommendation (a): *That the Ngai Taura financial accounts for 2006-2010 are compiled in preparation for audit.* This recommendation stands. Compilation of financial records for the periods 2006-2008, 2009-2010 and 2011 to be completed if not already done so. Noted that staff computer account access needs to be reinstated so that archived financial records can be retrieved off the Ngai Taura staff hard drive.

Motion one: That Te Komiti Whakahaere regains access to all Ngai Taura staff accounts immediately and that formal correspondence is sent to the appropriate ITS Facilitators.

Moved by: Tumuaki (Victor Manawatu)

For: Unanimous

Against: N/A

Abstentions: N/A

Motion two: That Te Komiti Whakahaere accepts and adopts all the recommendations for Item one of the Agenda tabled at the hui:

(a) That the Ngai Taura financial accounts for 2006-2010 are compiled in preparation for audit.

(b) That the Ngai Taura financial accounts are audited by an independent chartered accountant (name of audit firm or accountant).

(c) That the Kaitiaki Putea or nominated Ngai Taura executive member attain competitive quotes from creditable audit firms or independent ICANZ registered chartered accountant.

(d) That the Tumuaki ask former Kaitiaki Putea (alumni) to be the primary liaison in consultation with the current Kaitiaki Putea, during the audit process of each financial year.

(e) That audit costs of up to \$6,000 for each financial year, for a total of \$24,000 (gst exclusive) is set aside for payment upon satisfactory completion of the audit (if the audit arrangement is per financial year or total completion) after receipt of the audit firm's invoice. (f) Any recommendations for improved financial practice as a result of the audit are to be implemented by Ngai Taura immediately.

Moved by: Tumuaki

For: Unanimous

Against: N/A

Abstentions: N/A

2. Independent financial review of current accounts to December 2011

Due to recent allegations, an external review of the financial records for the current year ending December 2011 has been recommended. This review will look at the financial reports as well as interview members of the executive and wider student body.

Motion three: That Te Komiti Whakahaere appoint an External Reviewer to conduct an initial, independent external review for the financial accounts for Ngai Taura ending December 2011.

Moved by: Tumuaki

For: Unanimous

Against: N/A

Abstentions: N/A

Motion four: That Te Komiti Whakahaere accept and adopt the recommendations for Item two on the Agenda tabled at the hui tonight:

(a) That an initial external review is conducted.

- (b) The engagement of an independent ICANZ registered chartered accountant (auditor) should significant anomalies be found.*
- (c) That the external reviewer(s) are provided with full and unimpeded access to the Ngai Taurira office, files and administration.*
- (d) That the external reviewer(s) are provided full access to photocopying facilities.*
- (e) That the external reviewer(s) may remove documentation or files from Ngai Taurira for review of off- site to the Te Mana Akonga office, if necessary.*
- (f) That the financial documentation taken from the Ngai Taurira office without prior authorization is retrieved (by individuals), and that the Kaitiaki Putea reconciles these and provides these for external review.*

Moved by: Tessa Bercic

Seconded by: Ihaka Tunui

For: Unanimous

Against: N/A

Abstentions: N/A

Noted that the External Reviewer will also need to approach the 2006-2008 former Kaitiaki Putea and liase with them on matters involving the accounts for the 2006-2008 years.

3. VUWSA

Discussion over correspondence between VUWSA and Ngai Taurira. An offer of the use of a VUWSA accountant is seen as prospectively beneficial to the accumulation of Ngai Taurira financials.

Motion five: That the appointed external reviewer will consult with a VUWSA accountant for potential compilation of the 2006-2008 financial accounts for Ngai Taurira.

Moved by: Chris Renwick

Seconded by: Tessa Bercic

For: Unanimous

Against: N/A

Abstentions: N/A

It was also noted that the Ngai Taurira executive will notify VUWSA when Te Komiti Whakahaere appoints an auditor. It was also brought up the fact that some processes by certain non executive taurira have not been followed as they should have been.

Motion six: That Te Komiti Whakahaere corresponds with security to ensure full access to the office for all members of the Ngai Taura executive and that the responsibility for afterhours access lies with the Tumuaki.

Moved by: Tessa Bercic Seconded by: Toma Mason
For: Unanimous
Against: N/A
Abstentions: N/A

Motion seven: That the appointed External Reviewer approaches those involved for the recollection of all taonga and financial records obtained without authorisation from the Ngai Taura office.

Moved by: Chris Renwick Seconded by: Tessa Bercic
For: Unanimous
Against: N/A
Abstentions: N/A

4. Legal representation

Following previous talks it was noted that no legal representation had been engaged. It was noted that it is expensive but may provide another legal check for Ngai Taura, as a legal entity. It was suggested that at the very least legal aid and advice from the Law School can be sought.

Motion eight: that Te Komiti Whakahaere consult with the Law School for interim legal advice where required and that Te Komiti Whakahaere attain competitive quotes from credible legal firms, should legal representation be required in the future.

Moved by: Tumuaki
For: Unanimous
Against: N/A
Abstentions: N/A

5. Constitutional Sub-Committee

Noted that some taura have some concerns regarding individual executive member's conduct. It was outlined that this will be encompassed within the external review process.

Suggested that a constitutional sub-committee be established and tauira be appointed to review and make recommendations for amendments which can be presented at an AGM. This is seen as a potential solution to issues raised and where retention of the roopu mana can be maintained. It was noted that if such a subcommittee is established, that it should be open to all Victoria University Maori students and alumni, without limitation to the number of participants.

6. Student Hui 9th November

An SGM planned by tauira maori for the 9th November is unconstitutional and therefore any motions raised in regard to Ngai Tauira are invalid. However the maori student hui provides an important opportunity for present concerns to be raised and discussed with the Ngai Tauira executive and the wider maori student body. It is important for the students to speak and be heard at this student initiated forum at the marae.

Motion nine: that Te Komiti Whakahaere recognise that there is a Maori student hui on November 9th, 2011 and although called in an unconstitutional manner and without following due process, Te Komiti Whakahaere look forward to attending and contributing to this student hui and recognise that this hui is informal and therefore will remove any notification on any networking sites, publications and advertising avenues relating to Ngai Tauira.

Moved by: Tessa Bercic

Seconded by: Victor Manawatu

For: Unanimous

Against: n/a

Abstentions: n/a

7. Te Mana Akonga Office

All financial records that were in the possession of the current Kaitiaki Putea are securely stored externally at the Te Mana Akonga Office.

Te Mana Akonga office may require alternative accommodation, if the current location is sold, and ask Ngai Tauira if there is potential space.

8. Miscellaneous affairs

Noted that items taken from the Ngai Taurira office still need to be returned.

Motion ten: That Te Komiti Whakahaere seeks the return of all keys to the office immediately.

Moved by: Tumuaki

For: Unanimous

Against: n/a

Abstentions: n/a

Motion eleven: That Te Komiti Whakahaere attain quotes for new locks to the Ngai Taurira office and a new cabinet for the secure storage of Ngai Taurira files. The purchase of the cabinet, if a free alternative cannot be found, will be based on what best suits the needs of Te Komiti Whakahaere and the lowest price.

Moved by: Tumuaki

For: Unanimous

Against: n/a

Abstentions: n/a

Closing Karakia: Victor Manawatu

Meeting concluded: 9:30pm